

Don't forget your backup

Program Update Novaline Archiving Version 002.007.001

Dear Sir or Madam

We have enclosed a new program version of the Novaline Archiving System.

Checklist for correct installation:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | 1. Conduct backup |
| <input type="checkbox"/> | 2. Install new update via CD (Novaline Archiving, Mobile Archive, Archive Search) |
| <input type="checkbox"/> | 3. Close dialogue by pressing the button <i>Close</i> |
| <input type="checkbox"/> | 4. deregister Add-on and register again (only Business One users) |
| <input type="checkbox"/> | 5. Launch program |



We recommend SAP Business One users to reregister the Add-on for the Novaline Archiving.









Attention: If you are updating from the version V002.005.046 or lower you have to reinstall the Novaline Archivator because we have implemented a new PDF mailer.

The previous PDF mailer is to be de-installed before program installation.

To de-install the software open the *Windows Control Panel* which can be started via  *Start* and *Setting*. Choose *Add or Remove Programs*.

The installed PDF mailer will be listed (e.g. the adjacent screen).

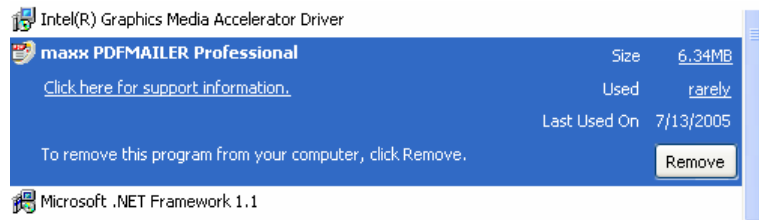
Choose the program *maxx PDFMAILER Professional*.

 HighMAT Extension to Microsoft Windows XP CD Writing Wizard	Size	2.13MB
 Intel(R) Graphics Media Accelerator Driver		
 maxx PDFMAILER Professional	Size	6.34MB
 Microsoft .NET Framework 1.1		
 Microsoft .NET Framework 1.1 Hotfix (KB886903)		
 Microsoft Office Professional Edition 2003	Size	676.00MB

like in

After clicking with the mouse further information will appear as in the adjacent screen.

Click the button *Remove*. The program will de-installed. Please confirm the following message box *Add or Remove Programs* with *Yes*.

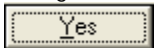


be

The printer driver *Novaline Archivator* will also be removed.

Now the programs Novaline Archivator, Archiving, Mobile Archive can be installed as usual using the enclosed CD. To install the update place the CD in the drive. The installation assistant will automatically be opened. Choose the programs in the following order: *Novaline Archivator*, *Novaline Archiving* and *Mobile Archive* and follow the screen instructions.

During the installation of the Novaline Archivator the adjacent dialogue will be shown. Confirm the message boxes with *Yes*



We have made the following changes:**➤ E-Mail Archiving**

The main menu of Novaline Archiving includes the entry *E-Mail Archiving*. Here you can archive all incoming and outgoing e-mails. The user can define whether an e-mail should be archived or not.

Requirement: Microsoft Outlook Version 2000 or higher, Collaboration Data Objects (can be installed via Office setup), connection to Exchange Server. The e-mail archiving requires another licence. (Manual, status August 2007, chapter 5.3.5, page 50 ff).

➤ Archive Search

On the installation CD you will find the module *Archive Search*. This module gives access to the archive view.

Within the user management you can pilot the authorisation of the user.

Requirements: Acquisition of a company licence and user licence on one workstation, access to the archiving database. (Manual, status August 2007, chapter 5.4.5, page 69 ff)

➤ E-Mail out of BO Documents

The already known field for sending an e-mail directly out of BO documents was modified. This field will now be at your disposal after creating a user defined field within BO. It will then be announced on the document as well as in the user defined fields. The entered values will be saved.

Requirements: Microsoft Outlook. (Manual, status August 2007, chapter 5.3.1.2, page 30 f)

➤ Automatic Update

In the general settings the tabs were enlarged by the tab *Update*. Here you can enter the installation path of the Novaline Archiving System. The versions will be checked by launching the program. If a new version is found the new program stand can be installed directly by launching the application.

Requirements: The content of the installation CD have to be copied in the installation path. (Manual, status August 2007, chapter 5.2.2.9, page 17)

➤ Scancode

The area for automatic scanning via scan code was modified.

Requirements: Microsoft Office 2003. (Manual, status August 2007, chapter 5.3.3.4, Seite 44 ff)

➤ Document Archiving Via Add-On Coresuite

If you use the report generator coresuite from coresystems you have to install the Novaline Connector within the coresuite add-on. The documents which where printed via coresuite will be automatically archived by Novaline Connector.

Requirements: Add-on Coresuite from Coresystems AG, CH-Windisch, version 2.10 or higher, Coresuite Designer, version 1.347 or higher, Novaline add-on Version, 2.0.7 or higher; Novaline Archiving, version 002.007.001 or higher: (Manual, status August 2007, chapter 5.3.1.3, page 32 ff)

➤ **Filter Functionality**

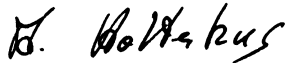
In the document view the filter functionality is integrated. The filter works exclusively in the list view. Via the context menu (right mouse click) you can set up the filter. Further filter can be set up to filtered data. (Manual, status August 2007, chapter 5.4, page 60).

Further information about specific functions can be found in the installation guide and in the manual.

If you have any questions please contact our service department Mondays to Thursdays from 8 a.m. to 5 p.m. and Fridays from 8 a.m. until 1 p.m. (phone: +49 5971 868-0, fax +49 5971 868-291).

Yours faithfully

NOVALINE Informationstechnologie



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